

# MERCHANT NEWS

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## Top Stories



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## POS Terminal Pricing



EMV Chip technology improves security against fraud compared to magnetic stripe cards. Since EMV enabled POS terminals will eventually be required, Merchant Services will no longer allow merchants to purchase terminals that aren't EMV enabled.

### FD 130

**Functionality:** Enabled with the latest EMV technology and has an internal pin pad.

**Cost:** Purchase for \$599 or rent for \$40 a month.

### FD 130 Duo

**Functionality:** Enabled with the latest EMV technology and has an external FD 35 pin pad.

**Cost:** Purchase for \$728 or rent for \$45 a month.

### FD 400

**Functionality:** Accept payments from anywhere with this mobile POS terminal. Not EMV enabled.

**Cost:** Rent for \$42 a month (not available for purchase) plus \$15 a month for a cellular plan. This is added to your merchant statement.

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## FD 400 Rental Program



Do you want to accept credit cards for your next event, but don't have a merchant account? The Controller's Office has you covered!

An FD 400 wireless credit card terminal can be rented for up to 5 days from the Controller's Office for NCSU affiliated events. Once your event is over, the event proceeds, minus a service fee of 3%, will be deposited in your project account within 10 business days after the terminal is returned to the Controller's Office.

### **To rent the terminal you must do the following :**

1. Complete the rental agreement with all signatures, the project number, and the account number.
2. Submit the form to the Controller's Office email at [merchantservices@ncsu.edu](mailto:merchantservices@ncsu.edu).
3. Reserve the credit card terminal by calling the Controller's Office (919) 513-4464.
4. All personnel who will be operating the terminal must complete NCSU Credit Card Security Training.

Check out <http://controller.ofb.ncsu.edu/merchant-services/point-of-sale-information/>

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## Merchant Statement Fees



Credit card statements have an array of fees and can make reading your merchant statement feel overwhelming. Merchant Services has compiled a Glossary of Fees to ease this process.

### The Glossary of Fees:

- Defines each fee
- Shows how it will appear on your statement,
- Gives examples on how to calculate each fee.

Go to <http://controller.ofb.ncsu.edu/files/2014/03/Glossary-of-Credit-Card-Fees.pdf> to access the Glossary of Fees. Email [merchantservices@ncsu.edu](mailto:merchantservices@ncsu.edu) if you find a fee on your statement that isn't in the Glossary.

Do you need access to your statement? No problem. Email [merchantservices@ncsu.edu](mailto:merchantservices@ncsu.edu) and we'll get you set up!

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## Important PCI Dates



Below is a timeline of when your PCI documents will be due for the University's 2015 Attestation. Dates and additional details will be provided in next issue.

### February/March:

- Policies and Procedures
- Merchant Assessment Questionnaire
- Data Flow Diagram
- Update Inventory

### April

- Annual Security Awareness Training (for employees that completed it by July 2014)
- SAQ (Self Assessment Questionnaire)

\*Timeframes are subject to change.

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## Contact Information



For the most accurate and up-to-date PCI– DSS and merchant information, contact Merchant Services.

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