

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>June 2017</h1>						
May 28	May 29 MEMORIAL DAY HOLIDAY	May 30	May 31 2R25 Dist. Complete <u>1R11</u> Payday	1	2 <u>2R25</u> Payday <u>2R27</u> Flat Rate Forms to HRIM	3
4	5 <u>2R27</u> Grad Actions to Grad School 5PM	6 <u>2X25</u> Off-Cycle Cutoff NOON <u>1X11</u> Off-Cycle Cutoff 5PM	7 <u>2X25</u> Confirm	8 <u>2R26</u> Timesheets by 5PM <u>2R26</u> Final Cleanup HR/Grad/Ben 5 PM 2X25 Dist. Complete <u>1X11</u> Confirm	9 2R26 LOCKOUT <u>2X25</u> Payday 1X11 Dist. Complete	10
11	12 2R26 LOCKOUT/CONFIRM	13 <u>1R12</u> EPA/SPA Actions & Supplemental Pay to HRIM by 5PM	14 2R26 Dist. Complete <u>1R12</u> HRIM Lockout	15 <u>1R12</u> HRIM Lockout <u>1R12</u> Comp Control Rpts Run 5pm <u>1R12</u> Final Cleanup- HR NOON/ Ben 5PM- DIP to Payroll 2PM <u>1X11</u> Payday	16 <u>2R26</u> Payday <u>2R01</u> Flat Rate Forms to HRIM 1R12 LOCKOUT	17
18	19 <u>2R01</u> Grad Actions to Grad School 5PM 1R12 LOCKOUT	20 <u>2X26</u> Off-Cycle Cutoff NOON 1R12 LOCKOUT <u>1R12</u> Auth & Supp Pay Approval Rpt to HRIM by 5PM	21 <u>2X26</u> Confirm 1R12 LOCKOUT/CONFIRM	22 <u>2R27</u> Timesheets by 5PM <u>2R27</u> Final Cleanup HR/Grad/Ben 5 PM 2X26 Dist. Complete	23 2R27 LOCKOUT <u>2X26</u> Payday	24
25	26 2R27 LOCKOUT/CONFIRM 1R12 Dist. Complete	27 <u>1R12</u> Direct Deposit Strip Off Deadline - NOON	28 2R27 Dist. Complete	29	30 <u>2R27</u> Payday <u>2R02</u> Flat Rate Forms to HRIM <u>1R12</u> Payday	July 1